**Flourish Tutorial**

1. **Getting Data**
   * Need to format Excel spreadsheet: <https://tulane.box.com/s/x2ceiafnh43axh5jf5fx4hlg4gdhgp8s>
   * Upload data- must do it twice for each sheet. Remember to select Links (first excel sheet) or Points (second excel sheet) when uploading
   * Links: Source to target connections (every link must be included)
   * Points: ID= Display Name (only need one per name), Group is optional but is how points are different colors
2. **Editing network**
   * Switch to preview mode (top button) and use side bar to customize
   * Points- change radius, label display settings
     + Labels currently set to display point and neighbors on hover– switch to All to have all labels displayed at once or Hover to just display singular point
   * Color- change palette
   * Links- edit links, add arrows
   * Popups- enlarged box with display name on hover
   * Layout- change font, margins
   * Header- change title, subtitle, additional description text
   * Footer- edit footer information

**Possible area of growth: Adding images**

To add image: add image column to Excel file (no data) and upload to flourish, right click on box in Flourish and upload file, select image

Downside: with new data points, images all must be reuploaded through Flourish (image links can’t be saved in Excel file)

